



Safety Smart® Ambassador Logistics Checklist

Your school or school district may have policies and procedures that require some advance planning to allow Safety Smart Ambassadors access to elementary classrooms. Use this checklist to help you plan your Safety Smart experience.

- 1. Order the Safety Smart DVDs you will need for your presentation(s). The *Goes Green!* lessons teach children how to make choices that help our environment and are designed for Kindergarten through 4th grade, and the *Healthy & Fit!* lesson for Kindergarten through 2nd grade teaches ways to stay healthy, including the importance of preventing the spread of germs.
- 2. Watch the LifeSmarts Safety Smart PowerPoint presentation available at <http://www.lifesmarts.org/resources/safety-smart/> to help you prepare for your presentation(s).
- 3. Download the Safety Smart Student Ambassador lesson for *Goes Green!* or *Healthy & Fit!* available at <http://www.lifesmarts.org/resources/safety-smart/>.
- 4. Contact the elementary classroom teacher and/or the elementary building principal about the Safety Smart program you are offering.
- 5. Schedule an in-person or telephone conference to discuss the details of your presentation. Provide a copy of the lesson plan to your host teacher before the presentation.
- 6. Confirm the number of students you will be visiting and duplicate activity sheets for classroom activities and, if providing, the take-home activities.
Note: Activity sheets come in a variety of languages and can be downloaded from the Safety Smart DVD. Downloading directions can be found in the Safety Smart Ambassador Lesson Plan.
- 7. Schedule a date(s) for your Safety Smart presentation(s).
- 8. Arrange for transportation and permission slips, as needed, for leaving the high school campus.
- 9. Practice your presentation.
- 10. Have fun working with elementary students and the Safety Smart program.
- 11. Tell LifeSmarts about your presentation and your experience in the classroom by filling out the LifeSmarts Safety Smart Ambassador Lesson Assessment form found on the LifeSmarts homepage. This completed form enters you and your coach/teacher into a monthly drawing for fun prizes.